

MINUTES OF PREVIOUS MEETING

January 11, 2012

The regular monthly meeting of the Board of Trustees of the Lake County Vector Control District was called to order at 1:30 P.M. by President Giambruno.

Board Present: Rob Bostock, Melford R. Gatton, Curt Giambruno, Chuck Leonard, and Ron Nagy.

Absent: None

District Personnel: Jamesina J. Scott, Ph.D., Manager and Research Director, Ms. Jacinda Franusich, Office Manager, Mr. Brad Hayes, Vector Control Technician, and Ms. Nina Dacko, Entomologist.

Guests: None.

Citizens Input: None.

Agenda Additions and/or Deletions: None.

Mr. Nagy moved to accept the minutes of the December 8, 2011 Special Meeting. Mr. Gatton seconded the motion. Motion carried unanimously.

Mr. Nagy moved to accept the minutes of the December 14, 2011 Regular Meeting with the correction to include check numbers 12110-12126, and a correction to page eight, first paragraph under Other Business of the minutes, replacing a period in \$100,000.00 with a comma. Mr. Gatton seconded the motion. Motion carried unanimously.

Election of President and Secretary of the Board of Trustees

The California Health and Safety Code Section 2027(b) requires that the Board elect a president and secretary annually or every other year.

After some discussion Mr. Nagy made a motion to change Board Elections from an annual schedule to every other year. Mr. Leonard seconded the motion. Motion carried unanimously.

Research Report

Dr. Scott reported on vector-borne disease activity. During 2011 West Nile virus (WNV) was detected in three mosquito samples and one dead bird in

Lake County. Throughout the rest of California, thirty-five counties detected WNV activity during 2011.

Dr. Scott reported on adult biting fly activity. No carbon dioxide-baited traps were set during December. New Jersey Light Traps were set near Big Borax Lake and in the Reclamation. Two mosquito species were collected from the Big Borax Lake trap, and one mosquito species from the trap in the Reclamation.

Dr. Scott reported on tick surveillance and testing. Two sites were sampled for ticks in December. Two tick species were collected from Dorn Trail, and one species from Glen Eden Trail.

Dr. Scott reported on Chaoboridae gnats. Clear Lake Gnat larvae numbers in the Upper Arm of Clear Lake increased from 7.04 per dredge in November to 9.11 per dredge in December. Chironominae numbers decreased from 72.86 per dredge in November to 28.46 per dredge in December. Tanypodinae numbers increased from 6.86 per dredge in November to 9.50 per dredge in December.

Operation Report

The rain gauge at the LCVCD office in Lakeport received 0.20 inches of precipitation during December. The level of Clear Lake was at 2.45 feet (Rumsey Gauge) on December 1, and declined to 2.34 feet by December 31, 2011.

November and December are usually the slowest months for mosquito activity in Lake County. Many of the seasonal larval sources are dry this year due to lack of rain. District employees have been working on various projects, and doing routine maintenance of application and surveillance equipment.

In December, Entomologist Dave Woodward and Vector Control Technician Randy Williams retired from the District. Mr. Woodward had 32 years of service and Mr. Williams had nearly 37 years of service.

The District's new Entomologist, Ms. Nina Dacko began work on December 12. Ms. Dacko has a Bachelor of Science in Integrated Biology with a Focus on Entomology from the University of Illinois at Urbana-Champaign, and a Master of Science in Environmental Toxicology with a Focus on Entomology from Texas Tech University.

The District purchased the property at 35 C Street in December. Progress has been made in securing the property and preparing for the removal of the existing structure. The entrances to the structure have been secured, a temporary fence has been installed, and PG&E has been contacted to remove the electric meter and disconnect the power line. In addition, the City of Lakeport has been contacted to have the sewer line disconnected, delinquent water and sewer charges have been paid, and estimates for tree removal, and bids for demolition and removal of the structure, removal of tree stumps, and grading and gravelling of the lot have been solicited.

Work continues on the repair and maintenance of the District's boat lift, but planned time off and illness have slowed the pace of the project.

On December 14, Dr. Scott spoke to the Lakeport Kiwanis at their weekly meeting. Dr. Scott gave an overview of the District and its services, and discussed how the funds from the benefit assessment are being used.

On December 15, Dr. Scott and Vector Control Technician Terry Sanderson spoke to members of the Lake County Public Health Service. The mission of the District and its services were explained as well as how both agencies have worked together on tick-borne illnesses, West Nile virus, and unmaintained swimming pools.

A new law took effect that affects the posting of the Board agendas. Assembly Bill 1344 expands posting requirements to include the local agency's website. Agendas for regularly scheduled meetings must still be posted at least 72 hours prior to the meeting, and agendas for special meetings must be posted at least 24 hours prior to the meeting. The District is already posting the Board's agendas and minutes on the website, and Dr. Scott has worked with the District's webmaster to comply with the new requirements.

The District's draft policy handbook has been completed. Following approval of Policy 3090 Records Retention later in this agenda, Dr. Scott will submit the handbook to the District's legal counsel for review.

Dr. Scott attended the Mosquito and Vector Control Association of California Planning Sessions in Sacramento on December 1-2.

On December 14, Dr. Scott participated in a webinar sponsored by the District's Risk Management group through the Vector Control Joint Powers Agency. The webinar, titled *Breathe Easy! What You Need to Know About*

Respiratory Protection, covered the employer's requirements for the use of respiratory protection in the workplace and the updates to those requirements.

Board Consideration of Applying Vector Control Joint Powers Agency (VCJPA) Retrospective Adjustment Refunds to Future Program Year Member Contingency Fund.

After some discussion, Mr. Leonard moved to authorize the District Manager to apply retrospective adjustment refunds in the amount of \$20,873.00 to the District's Member Contingency Fund account. Mr. Gatton seconded the motion. Motion carried unanimously.

Discussion and Consideration of Draft LCVCD General Policies.

After some discussion, Mr. Leonard moved to accept the draft LCVCD general policy 3090 Records Retention as written. Mr. Gatton seconded the motion. Motion carried unanimously.

Board Review and Discussion of Bids for the Demolition and Removal of Structure and Grading of 35 C Street, Lakeport.

Dr. Scott presented the Board with estimates from two local contractors, Epidendio Construction, and Chernoh Excavating, Inc., for the following work: obtain demolition permit; demolition and removal of house and attached garage; removal of concrete walk and driveway; removal of 5 tree stumps; and grade lot and finish with a dress coat of gravel.

After some discussion, Mr. Giambruno suggested that it might be prudent to contact an engineering firm for a report on the possible raising of the property, and that it might be necessary to hold off on the grading of the property until the engineer's report is complete.

Mr. Leonard moved to accept the bid by Chernoh Excavating, Inc., in the amount of \$10,399.00. Mr. Gatton seconded the motion. Motion carried unanimously.

Discussion and Update of the District's CalPERS Benefits

Dr. Scott presented the Board with an overview of CalPERS and its programs. Topics covered were:

1. What is CalPERS?
2. What benefits does CalPERS offer?
3. How is CalPERS organized?
4. How is CalPERS funded?
5. LCVCD and CalPERS.

After much discussion, the Board decided to table discussion of changes to the District's CalPERS retirement benefits until after the November 2012 California Elections. During the intervening time, the District Manager will update the Board if any new information becomes available.

Approve Checks for the Month of January 2012

Mr. Nagy moved to approve Check Nos. 12127 – 12190 for the month of January 2012 in the amount of \$136,692.53. Mr. Leonard seconded the motion. Motion carried unanimously.

Other Business

Dr. Scott mentioned that it is time once again for AB 1234 Ethics Training. In addition, AB 1825 Sexual Harassment Training is now required for Trustees. She will check if County Counsel is planning to offer training this year, and will provide the trustees with training options.

Dr. Scott reminded the Board that trustees are welcome to do a ride-along with a member of District staff.

Announcement of the Next Board Meeting

The next regular meeting of the Board of Trustees of the Lake County Vector Control District will be at 1:30 P. M. on February 8, 2012 in the LCVCD Board Room, 410 Esplanade, Lakeport, CA 95453.

Mr. Nagy move to adjourn the meeting. Mr. Leonard seconded the motion. There being no other business the meeting was adjourned by President Giambruno at 3:35 P.M.

Respectfully submitted,

Ronald Nagy
Secretary